**Lab Code of Conduct Template**

1. **Purpose Statement**
2. **Applies to All Stakeholders**
   1. List all members in the lab i.e. faculty, staff, students, affiliates, visitors, and independent contractors]
3. **General Principles**
   1. Introduction paragraph to include the mission, vision, and values of the lab.
   2. DEIA and Safe Space Statement
   3. Commitment of Leadership Statement
   4. A brief paragraph about edits and updates to the Code of Conduct and frequency. This document is a living document.
4. **Team Dynamics**
   1. Team Communication
   2. Team Training
      1. List required training on a regular basis.
         1. Required equipment/instrument training.
      2. Outline maintenance procedures and instructions for lab logs.
5. **Acceptable and Unacceptable Behavior**
   1. Paragraph Expected Behavior
   2. Paragraph of Unacceptable Behavior
6. **Authorship Guidelines**
7. **Reporting - Consequences of CoC Violation and Restoration Process** 
   1. How to report?
   2. Whom to report to?
   3. Options not to report directly to PI