**Lab Code of Conduct Template**

1. **Purpose Statement**
2. **Applies to All Stakeholders**
	1. List all members in the lab i.e. faculty, staff, students, affiliates, visitors, and independent contractors]
3. **General Principles**
	1. Introduction paragraph to include the mission, vision, and values of the lab.
	2. DEIA and Safe Space Statement
	3. Commitment of Leadership Statement
	4. A brief paragraph about edits and updates to the Code of Conduct and frequency. This document is a living document.
4. **Team Dynamics**
	1. Team Communication
	2. Team Training
		1. List required training on a regular basis.
			1. Required equipment/instrument training.
		2. Outline maintenance procedures and instructions for lab logs.
5. **Acceptable and Unacceptable Behavior**
	1. Paragraph Expected Behavior
	2. Paragraph of Unacceptable Behavior
6. **Authorship Guidelines**
7. **Reporting - Consequences of CoC Violation and Restoration Process**
	1. How to report?
	2. Whom to report to?
	3. Options not to report directly to PI